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## Table of contents

01. Requirements
02. Installation
03. Changing Administrator Username and Password
04. Site Settings
05. Home Page Settings
06. Dashboard
07. Manage Collection
08. Manage Pending Images
09. Manage Approved Images
10. Manage Pending Comments
11. Manage Approved Comments
12. Manage Users
13. Advertisements
14. Manage Pages

## 01. Requirements

- MySQL (version 5 or higher)
- MySQLi extension
- PHP (version 5.5 or higher)
- Apache Mod\_Rewrite Enabled
- GD Image library

## 02. Installation

Installation is very simple. All you need to do is edit one PHP file and import the SQL dump.

**Step 1:** Create a MySQL database and a MySQL user (with full permissions).

**Step 2:** Extract flippy\_favIt\_1.0.0.zip file

**Step 3:** Open Flippy FavIt\ftp\new installation\db.php with your favorite text editor.

**Step 4:** Edit your MySQL database information and save.

**Step 5:** Import/execute the SQL file located in Flippy FavIt\database.

**Step 6:** Open Flippy FavIt\ftp\new installation folder and upload the entire content to your web server.

**That's it you done installing the script.**

## 03. Changing Administrator Username and Password

Now that you're done with the installation it's time for you to change default username and password for the administrator control panel.

**Step 1:** Point your browser to <http://www.yoursite.ext/admincp>

**Step 2:** Login using default username: admin and default password: admin

**Step 3:** Navigate to "Administrator" tab using the navigation menu.

**Step 4:** Make the desired changes.

## 04. Site Settings

By using site settings you can add/update site settings.

**Step 1:** Navigate to “Settings->Site Settings” using navigation menu.

**Step 2:** Follow the steps below to configure your site.

- Website Title – Enter your website name here
- Logo – Upload your site logo here (Please use a .PNG file 130px × 60px)
- Website URL – Enter your website URL (Without "http://" and end "/")
- Meta Description – Add your website Meta description here.
- Meta Keywords – Add your website Meta keywords here.
- Email – Your email address where users can contact you.
- Featured Category Title – Change the text of your website featured category. Ex: Inspired, Featured.
- Google Analytics Code – Your Google Analytics code (Only add only Google Analytics id not the full code).
- Facebook App ID – [Click here to see how to make a Facebook App](#)
- Facebook App Secret [Click here to see how to make a Facebook App](#)
- Facebook Fan Page – Your Facebook fan page URL
- Twitter URL – Your Twitter URL
- Pinterest URL – Your Pinterest URL

- Google+ URL – Your Google+ URL
- Auto Approve Images – If you like all new image post by users to automatically approve upon submission keep this setting "ON".
- Auto Approve Comments – If you like all new comments post by users to automatically approve upon submission keep this setting "ON".
- Template – Chose website template.

**Important:** Please make sure to add site URL without adding "http://" and without the end "/"

Correct way: Top level domain - www.your-site.ext

Correct way: Sub domain - yoursubdomain.yoursite.ext

## 05. Home Page Settings

**Step 1:** Navigate to "Settings -> Home Page Settings" from the navigation menu.

**Step 2:** Select a photo to replace/update your website promo image.

**Step 3:** Your can change/update your home page promo text lines using the same form.

## 06. Dashboard

By navigating to "Dashboard" you can get a quick view of total images, approved images, pending images, total site views and much more. Dashboard also includes monthly stats of listing views, users and browsing devices (Desktop/Mobile).

## 07. Manage Collection

**Step 1:** Navigate to "Manage Collections" from the navigation menu.

**Step 2:** Use manage buttons view, edit or delete collections.

**Step 3:** Use search bar to search for collections.

**Important:** When you delete a collection, system will not delete any images belong to deleted category. Images will remain in your website gallery.

## 08. Manage Pending Images

**Note:** Use this feature only if your "Auto Approve Images" setting is turn off in "Settings -> Site Settings" section.

**Step 1:** Navigate to "Manage Images -> Pending Images" from the navigation menu.

**Step 2:** Follow the information below to learn how easy it's to manage your site content.

By clicking on the title or thumbnail or description of any image you can preview the image post.

- Use delete/edit buttons to manage website images.
- Use "Approve" button to approve any pending images.
- Use search box to easily find any image.

## 09. Manage Approved Images

**Step 1:** Navigate to "Manage Images -> Approved Images" from the navigation menu.

**Step 2:** Follow the information below to learn how easy it's to manage your site content.

By clicking on the title or thumbnail or description of any image you can preview the image post.

- Use delete/edit buttons to manage website images.
- Use "Disapprove" button to disapprove any approved images.
- Use search box to easily find any image.
- Use "mkFeat" button to feature any image.
- User "unFeat" button to un-feature any featured images.

## 10. Manage Pending Comments

**Note:** Use this feature only if your "Auto Approve Comments" setting is turn off in "Settings -> Site Settings" section.

**Step 1:** Navigate to "Manage Comments -> Pending Comments" from the navigation menu.

**Step 2:** Follow the information below to learn how easy it's to manage your site content.

- Click comment button to preview comment and post.
- Click username to see commented user info.
- Use delete/edit buttons to manage website comments.
- Use "Approve" button to approve any pending comments.
- Use search box to easily find any comments.

## 11. Manage Approved Comments

**Step 1:** Navigate to "Manage Comments -> Approved Comments" from the navigation menu.

**Step 2:** Follow the information below to learn how easy it's to manage your site content.

- Click comment button to preview comment and post.
- Click username to see commented user info.
- Use delete/edit buttons to manage website comments.
- Use "Disapprove" button to disapprove any approved comments.
- Use search box to easily find any comments.

## 12. Manage Users

**Step 1:** Navigate to “Users” from the navigation menu.

**Step 2:** Click on the user name or full name or info button to view user info.

**Step 3:** Click “Delete” button to delete desired user.

**Step 4:** Click “Edit” button to edit user info.

**Step 5:** Use search box to easily find users by username or email address.

**Important:** When you delete a user, system will also delete images, likes and comments posted by the deleted user as well.

## 13. Advertisements

**Step 1:** Navigate to “Advertisements” from the navigation menu.

**Step 2:** Use HTML/JavaScript based advertisement codes and click "Update Advertisements".

## 14. Manage Pages

**Step 1:** Navigate to “Manage Pages -> Page You Want to Manage” from the navigation menu.

**Step 2:** Use WYSIWYG (What You See Is What You Get) HTML editor to add/update the information as you required and then click "Update Page" button to save the changes.

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